## County GIS Professionals Association

## BOARD ORIENTATION Minutes

### February 1, 2023, 10:30 AM

**Attendees**: Seth Kerr (Jefferson), Kara Shindle (Franklin), Garrett McKinney (Lycoming), Jamie George (Lebanon), Marlen Kokaz-Roy (Chester),Daniel Reese (Luzerne), Sean McLaughlin (Mercer), Tim Murphy (Columbia), Leah Smith (Clarion), Mike Baker(Erie), Brinda Penyak (CCAP), Kim Ade (CCAP)

1. **Welcome & Introductions**
   1. Deputy Executive Director Brinda Penyak gave introductions and highlighted relationship of the GIS Professionals Association with CCAP
   2. Functioning as a Board
   3. Governing Documents
2. **Service To Counties**
   1. Everything CCAP does is based on mission & vision statements
   2. They have five teams that operate
      1. Leadership & Education
      2. Public Policy
      3. Insurance & Programs
      4. Technology
      5. Administration
3. **Future Outlook**
   1. Interesting political landscape this year with change in Administration
   2. NG911 fee is sun setting on 01/2024
   3. Connecting GIS with IT is a 2023 CCAP initiative
4. **GIS Professionals Association**
   1. Sub Entity of the Technology Steering Committee
   2. Operates under an MOU
      1. Not a “true” CCAP affiliate association
      2. Statement of individual and mutual responsibilities
      3. Opportunity for a non-voting seat on the CCAP policy committee
      4. Policy vs. Lobbying
         1. We can offer our expertise during CCAPs policy making
         2. Lobbying is under statute, with registration, reporting, & fees
         3. We participate in the policy process without lobbying
      5. We don’t pay the affiliate fee, cost of participation is covered by CCAP through GIS Conference and registration fee
   3. Act As An Association
      1. Stay in a GIS Pros frame of mind when discussing and voting
      2. You are speaking as the Association as a whole
      3. Be informed on association policies
      4. Stay focused on meting mission
      5. Be involved and engaged
      6. CCAP & affiliates are non-partisan
      7. Attend meetings regularly
5. **Governing Documents**
   1. Article 1 - Object
      1. Act as a SME group with other agencies & members & public, to have one voice
      2. Stay on top of relevant legislation
      3. Improve geospatial practices
      4. Share information
      5. Serve as SME with elected officials, interested agencies, other Pros members and public
      6. “…develop and maintain an affiliation with the CCAP and with other Geospatial Organizations.”
      7. Honorary membership can be granted upon affirmative vote of 75% of members in attendance of membership meeting
   2. Article 2 - Membership
      1. Less than 37 counties is limit for dissolution
      2. Dues - termination of membership if not paid in full by end of Q2
      3. Quarterly meetings, annual meeting, 11 counties is quorum for membership meeting, hybrid included
   3. Article 3 – Officers
      1. County employees
   4. Article 8 – Staff and Support
      1. “Staff duties and support services will be defined by the membership.”
   5. Article 10 – Executive Board
      1. Oversees “…business affairs and finances of the Association.”
      2. Association can enter into agreements / contracts with various agencies as needed, with 75% membership approval
      3. Adopt a budget
      4. Quorum is six members for Executive Board
      5. Amendments to constitution & by-laws needs 15 signatures
      6. Q3 membership meeting – meeting when board can remove board member who has attended less than 50% of meetings or who has not “contributed to the good of the Association.”